



**HOTEL RESERVATION FORM**  
***Hotel Vila Gale: ESTORIL***  
**ECVO Conference 2017**  
**17th – 21st May 2017**

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**GUEST INFORMATION:**

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Fax: \_\_\_\_\_ Country: \_\_\_\_\_  
E-mail: \_\_\_\_\_

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***TYPE OF ROOM:***

**Twin BB = 90.00€ per room/per night including breakfast \_\_\_\_\_**  
**Single BB = 85.00€ per room/per night including breakfast \_\_\_\_\_**  
**- VAT included in the prices informed**

Breakfast buffet from 7:30 to 10:30 included. VAT included.

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***RESERVATION DATES:***

Arrival date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Kindly note: Reservations must be guaranteed by credit card number, card back code, and expiration date.

The hotel will confirm the reservation on request basis.

Check- in time is 2:00 p.m. Room assignment prior to this time is subject to availability.  
Check - out time is 12:00 noon. Check-out after this time will be charged an additional night's stay.

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***HOTEL CANCELLATION POLICY:***

Cancellation less than 15 days before the arrival day: the hotel will charge 100% of the total stay on the CC.

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***CREDIT CARD INFORMATION:***

American Express \_\_\_\_\_ Visa \_\_\_\_\_ Master Card \_\_\_\_\_ Diners Card \_\_\_\_\_

Credit card number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Credit card back code: \_\_\_\_\_

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**Please send this form by e-mail:**

We can hold this room block for reservations until the 06th of February 2017. By that date, we will release any remaining rooms that are left to book.

In order to book the reservations individually, the guests must send an e-mail with their request to this address ([estoril.grupos@vilagale.com](mailto:estoril.grupos@vilagale.com)), referring to "ECVO Conference 2017\_17th – 21st May 2017". To confirm and guarantee the reservations, each guest must provide us valid credit card data, specifically card number, expiring date and CVC code, and the payment will be made directly at the Hotel.